



Transmittal by Electronic Mail Agreement

Student Name:

SASID #:

The Sending School District shall ensure that the parent(s) of the student with a disability receive a Written Notice with no fewer than 10 days prior to an IEP meeting.

If the parent(s) agrees in writing, this requirement may be satisfied via transmittal by electronic mail. Such an agreement shall be effective until revoked in writing. A notice sent by first class or certified U.S. mail 12 days prior to the meeting, shall be deemed received 10 days prior to an IEP team meeting. The parent(s) have the right to revoke consent at any time.

Parent(s):

Please indicate your response to this request by checking the box which reflects your decision, signing and dating the document, and then returning the document to Spaulding Academy & Family Services.

	I AGREE to the transmittal of Special Education records and communication from Spaulding Academy & Family Services via electronic mail. This includes, but is not limited to Written Notice of Special Education meetings and evaluation reports.
	I DO NOT agree to the transmittal of Special Education records and communication from Spaulding Academy & Family Services via electronic mail

Signature: _____

Relationship to Student: _____

Date of Written Consent: _____