



## SPAULDING YOUTH CENTER

June 15, 2020

Good Day Spaulding Families,

We hope this note finds you and your families safe and healthy. With the restrictions related to COVID-19 being lifted slowly throughout the state, we would like to start reinstating visits on campus effective June 20, 2020. While we are not yet prepared for off campus visits, we want you to be able to see your children, as we recognize that this pandemic has been hard for you as well as the children.

We have new safety protocols in place and we ask that you respect them so that we can maintain the healthiest environment possible for everyone. These campus visits will not look like they did in the past, so please bear with us in order to keep the children, staff and you safe. Adhering to these protocols will be the only way that on campus visits can occur at this time. We certainly hope that in time we can change back to what we are all used to- to a more regular visiting schedule without restrictive protocols. However, for now, we must add these protective measures and require your support in using them. They include:

1. Your Family worker will reach out and schedule a time to visit. Visits will be either Saturday or Sunday and will happen on campus, and by cottage, not in the community.
2. The visit will be outside as weather permits, and if not, then an indoor location will be offered in a family visiting room our Community Center.
3. Only up to 3 immediate family members may attend a scheduled visit at this time. Visits will be no more than 1 hour and no children/siblings can attend at this time.
4. If you are sick or not feeling well, you will need to notify us to cancel your visit. If you are sick during the week, please cancel through your Family Worker. If it is on the weekend before coming to campus, please use our Resource on Call system to cancel by calling 603-545-8191.
5. You will need to park and check in at Residential Services located downstairs at Lambert Hall. A supervisor will meet you at the door and do a temperature check of all visitors. Anyone with a temperature or other symptoms will be denied entry and asked to leave campus promptly.
6. Face coverings are required at all times during your visit; gloves are optional. Please put on your face covering as soon as you get out of your car. If you do not have one, please let us know in advance and we will have one for you. Please restrict close personal contact with all people involved in the visit.
7. You will be supplied with cleaning supplies that you are required to use during your visit. It will be your responsibility to wipe down anything that you touch or use, inclusive of a swing set.
8. Your visit will typically be at the playground behind Williams building. Staff will bring your child to Residential Services to walk with you to the location behind Williams.
9. Prior to the visit ending, please clean the equipment and wipe down anything that you have touched or used.
10. Staff will come to the Williams playground to end the visit and pick up your child. Please provide staff with the bag of cleaning supplies and then exit campus.

Thank you in advance for adhering to our safety protocols so that we ensure that everyone is able to see his or her families and remain as safe as possible. If you have any questions, please reach out to your family worker.

Sincerely,  
Administration of Spaulding Youth Center